

Notes for Trip Leaders

This folder contains the following :

Notice to members –all members attending the trip are expected to read this and understand the conditions under which they are joining this trip.

Trip Sheet-ALL adult members attending MUST sign the trip sheet

Applications for membership-any member attending as a visitor or guest must be given one of these application forms, you will see a space to enter date and sign that the member is attending first or second trip, please fill this out for them and ask they keep this form to use SHOULD they wish to proceed and join the club.

Incident or near miss form-this form is to be filled out should there be an incident on this trip that you consider should be reported and kept on file.

It is up to the Trip Leader to ensure the folder and all of it's contents are returned to the Secretary as soon as practical for filing.